



SOUTHBOUND EXCHANGE PROGRAM GUIDELINES FOR HOST FAMILIES

Hosting a student can be an extremely rewarding experience for everyone in the family, yet it is a role that carries a lot of responsibility. Host families are to meet the following requirements and expectations:

Before the student arrives

- Participate in a training and orientation session to be organised by IndoAustay.
- Familiarise yourself with the Cultural Handbook
- Understand the program rules that the student must follow.
- Know how to contact IndoAustay and the nominated Cultural Contact in case of an emergency.

During the exchange

- Provide a safe and welcoming environment for trust and friendship to develop between the student and your family.
- Support and make the student feel like a part of the family, with the same privileges and obligations.
- Gently encourage the student to learn and adopt most of the ways of your household.
- Provide room and board for the student. All students must have their own bed. If the student must share a room, it should be with a child of the same gender and similar age.
- Provide a place in the home where the student may study in private.
- Recognize the student's birthday and other special occasions such as Ramadan and Idul Fitri.
- Ensure the student knows how to contact family members, friends, and other support networks.
- In case of an emergency, know how to access and use the student's travel insurance policy.
- Voice any concerns and questions regarding the student to IndoAustay, including serious homesickness, difficulty adapting to family life or school, or illness.
- Maintain close contact with the host school and address problems and concerns quickly.
- Exercise supervisory and parental responsibility to ensure the student's well being.
- Encourage involvement in community life by introducing the student to neighbors, friends, and local groups.
- Teach the student about the local culture, and learn about the student's culture.
- Advise the student about matters related to school, family, community functions, and friendship.

Mandatory Requirements

Host parents and any other household member aged 18 years and above are required to undertake a "Working with Children" police check that can be provided to IndoAustay at least two months prior to the exchange.

Please note that these requirements for the exchange may be subject to change.

Further Information can be found in the Cultural Handbook prepared by IndoAustay.